PROMOTION CEREMONY GUIDELINES

PERSONNEL ORDERS DIVISION INFORMATION

Friday, October 25th, 2024

FROM: PERSONNEL ORDERS DIVISION

TO: COMMANDS CONCERNED

SUBJECT: PROMOTION CEREMONY GUIDELINES - OCTOBER 25, 2024

THE POLICE COMMISSIONER IS HOSTING A PROMOTION CEREMONY ON FRIDAY, OCTOBER 25^{TH} , 2024. ACCORDINGLY, PERSONNEL BEING PROMOTED ARE DIRECTED TO REPORT AT 0700 HOURS WITH THEIR I.D. CARD TO THE POLICE ACADEMY, LOCATED AT 130-30 28TH AVENUE, FLUSHING, NY, 2^{ND} FLOOR, GYMNASIUM. THE CEREMONY WILL COMMENCE AT 1100 HOURS.

GUESTS WILL NOT BE PERMITTED TO ENTER UNTIL 1000 HOURS AND MUST BE SEATED BY 1045 HOURS TO ENSURE THE TIMELINESS OF THE CEREMONY. ADDITIONALLY, DUE TO SEATING AVAILABILITY CONSTRAINTS, IT IS REQUESTED THAT PROMOTEES LIMIT THE NUMBER OF GUESTS ATTENDING. CARPOOLING IS ALSO ENCOURAGED DUE TO LIMITED AVAILABLE PARKING.

PARENT COMMANDS ARE DIRECTED TO ENSURE THEIR SUBORDINATE UNITS ARE MADE AWARE OF THIS MESSAGE AS SOON AS POSSIBLE. DESK OFFICERS OR OTHER DESIGNATED PERSONNEL MONITORING DEPARTMENT EMAIL ARE DIRECTED TO DISTRIBUTE THIS MESSAGE AND ENSURE THAT PROMOTEES ARE APPROPRIATELY NOTIFIED.

THERE WILL BE NO EXCUSALS EXCEPT FOR MEMBERS THAT ARE ON SCHEDULED ANNUAL VACATION, ON SICK REPORT, OR ASSIGNED TO M.E.L.D.

COMMANDING OFFICERS ARE DIRECTED TO NOTIFY THE UNIFORM PROMOTIONS UNIT AT (646) 610-6888 FOR ANY PROMOTEES WHO ARE EITHER ON SICK REPORT, RESTRICTED DUTY, LIMITED CAPACITY, AUTHORIZED LEAVE, OR NOT ON FULL DUTY STATUS. IF THE OFFICE IS CLOSED, THE NOTIFICATION WILL BE MADE AT 0800 HOURS THE FOLLOWING DAY. MEMBERS OF THE SERVICE WILL STILL BE PROMOTED IF THEY ARE UNABLE TO ATTEND THE CEREMONY.

PLEASE NOTE, MEMBERS PROMOTED AS OF 1600 HOURS, OCTOBER 25, 2024, ARE EXCUSED FROM ALL DUTY UNTIL 0700 HOURS, OCTOBER 26, 2024.

NOTE: PROPER UNIFORM AND APPEARANCE WILL INCLUDE:

- 1. REGULATION BLACK, HIGH-GLOSS SHOES/LACE-TYPE OXFORD MUST BE WORN
- 2. SUMMER BLOUSE, PROPERLY FITTED
- 3. REGULATION EIGHT (8) POINT CAP (IN GOOD CONDITION)
- 4. REGULATION LONG SLEEVE SHIRT, PROPERLY FITTED
- 5. COMMAND INSIGNIA OR DESIGNATED RANK (COLLAR BRASS) ON THE UNIFORM SHIRT AND SUMMER BLOUSE
- 6. REGULATION TIE
- 7. REGULATION DRESS TROUSERS PROPERLY FITTED (NO DUTY TROUSERS)
- 8. WHITE GLOVES
- 9. HAIR TO BE PROPERLY CUT, TRIMMED, WORN OFF THE COLLAR AND PLACED UNDER UNIFORM CAP WITHOUT VISIBLE BULK
- 10. NO EARRINGS
- 11. NO PERSONAL ADORNMENT OR UNAUTHORIZED MODIFICATION OF UNIFORM (I.E. FRATERNAL PINS, ETC.)
- 12. PERSONNEL ASSIGNED TO HIGHWAY AND MOUNTED UNITS ARE PERMITTED TO WEAR BOOTS AND BRITCHES

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- 13. UNIFORMED MEMBERS OF THE SERVICE, AND CIVILIAN MEMBERS OF THE SERVICE ASSIGNED TO THE TRAFFIC ENFORCEMENT DISTRICT AND SCHOOL SAFETY DIVISION WHO ARE AUTHORIZED TO WEAR A UNIFORM ARE PROHIBITED TO GROW FACIAL HAIR, EXCEPT UNDER THE FOLLOWING CIRCUMSTANCES:
 - 1. WHEN REQUIRED BECAUSE OF MEDICAL CONDITION, AND WITH THE WRITTEN APPROVAL OF THE CHIEF SURGEON.
 - 2. WRITTEN APPROVAL OF THE DEPUTY COMMISSIONER, EQUAL EMPLOYMENT OPPORTUNITY WHEN REQUIRED BECAUSE OF RELIGIOUS ACCOMMODATION.

NOTE: CIVILIAN PERSONNEL MUST APPEAR IN APPROPRIATE BUSINESS ATTIRE:

- 1. JEANS ARE NOT TO BE WORN
- 2. I.D. CARD MUST BE WORN AND DISPLAYED ON THE OUTERMOST GARMENT

NOTE: UNIFORM FOR TRAFFIC ENFORCEMENT AGENTS WILL INCLUDE:

- 1. HAT WHITE EIGHT (8) POINT (IN GOOD CONDITION)
- 2. SHIRT POWDER BLUE
- 3. SHOES BLACK LEATHER, PLAIN TOE, LACE-UP
- 4. WHITE GLOVES
- 5. TROUSERS NAVY BLUE WITH 1/4" NAVY BLUE BRAID
- 6. TIE NAVY BLUE (IN GOOD CONDITION)
- 7. JACKET NAVY UNIFORM BLAZER (SUMMER BLOUSE) WITH TWO NYPD/TRAFFIC ROCKER PATCHES (SERVICE STRIPS ARE NOT AUTHORIZED)

IN ALL CASES, THE PROMOTEES APPEARANCE IS TO BE EXEMPLARY. MEMBERS OF THE SERVICE BEING PROMOTED WILL NOT CHANGE INSIGNIA OR UNIFORM OF RANK UNTIL COMPLETION OF PROMOTION CEREMONY.

NOTE: STRICT ADHERENCE TO THE UNIFORM/APPEARANCE STANDARDS LISTED ON THE UNIFORM PROMOTION CHECKLIST IS REQUIRED. ANY MEMBER IMPROPERLY GROOMED OR ATTIRED ACCORDING TO DEPARTMENT REGULATION WILL NOT BE ALLOWED TO PARTICIPATE IN THE PROMOTION CEREMONY. UNIFORM INSPECTION OF MEMBERS CONDUCTED AT THE UNIT/COMMAND LEVEL WILL BE SUBJECT TO REVIEW.

IT IS THE MEMBER'S RESPONSIBILITY TO MAINTAIN THEIR DRESS UNIFORM IN A PROPERLY FITTED, HIGH-CONDITION STATE AT ALL TIMES. ADDITIONALLY, SUPERVISORS ARE RESPONSIBLE TO ENSURE THAT A POTENTIAL PROMOTEE IS IN FULL COMPLIANCE WITH ALL APPEARANCE GUIDELINES. TO ENSURE OBSERVANCE OF UNIFORM REGULATIONS AT PROMOTION CEREMONIES, THE PROMOTEE'S CURRENT COMMANDING OFFICER/DESIGNATED SUPERVISOR WILL INSPECT PROMOTEE PRIOR TO THE PROMOTION CEREMONY. THE RESULTS OF THIS INSPECTION WILL BE RECORDED ON A "UNIFORM PROMOTION CHECKLIST". ALL UNIFORMED MEMBERS BEING PROMOTED MUST APPEAR AT PROMOTION CEREMONY WITH A COMPLETED UNIFORM PROMOTION CHECKLIST AS DESCRIBED IN THE FOLLOWING PROCEDURES:

ADMINISTRATIVE GUIDE PROCEDURES: 304-07 PERSONAL APPEARANCE.

304-08 FACIAL HAIR POLICY.

305-01 GENERAL UNIFORM REGULATIONS.

305-02 UNIFORM CLASSIFICATIONS.

305-03 UNIFORMS.

319-03 CIVILIAN MEMBER-UNIFORMS/EQUIPMENT.

CIVILIAN EMPLOYEE REFERENCE MANUAL: CHAPTER 3 GUIDELINES FOR DRESS CODE.

AUTHORITY: CHIEF OF PERSONNEL

OPER: LT ZALESKI

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PROMOTION CEREMONY

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Friday, October 25th, 2024

FROM: PERSONNEL ORDERS DIVISION

TO: COMMANDS CONCERNED

SUBJECT: PROMOTION CEREMONY - OCTOBER 25, 2024

UNIFORM

TO CHIEF OF TRANSIT:

JOSEPH M GULOTTA 900369 PBSI

TO ASSISTANT CHIEF:

MELISSA A EGER 924351 COD DVU

TO DEPUTY CHIEF:

CHARLES A MINCH 921598 PBBS
ANDREW R ARIAS 934416 DBBS

TO INSPECTOR:

BRYAN D NATALE 940500 032 PCT ISAAC N SOBERAL 943830 042 PCT

TO DEPUTY INSPECTOR:

930565 STANISLAV LEVITSKY VICE 946197 JOEL T ROSENTHAL 001 PCT ODELLE D DESPOT 944053 073 PCT 936340 RONALD CHENG PSA 4 REBECCA C BUKOFZERTAVAREZ 929796 PSA 5 942989 FORCE ID Z2 DERICK J BENTLEY SAM ZHENG 937790 INT PSS ROBERT J DANTONE 946895 IAB GRP 9 JAMES F DENNEDY 918640 DBMN

TO LIEUTENANT COMMANDER DETECTIVE SQUAD:

JOSEPH D POLLARI 940590 INV REVIEW

TO LIEUTENANT SPECIAL ASSIGNMENT:

| JOSHUA J MARTIN | 938945 | DATA A&MAP |
|------------------|--------|------------|
| GRIGORIY BARDASH | 927780 | SI SU ECT |

TO PROBATIONARY LIEUTENANT:

| SATAK A ALAMARIE | 935427 | DCMB |
|---------------------|--------|----------------|
| MONICA CHONG | 949850 | CIO |
| RAHIMULLAH MASHRIQI | 950841 | CMD LVL TRN |
| STEVEN M CRUVER | 950250 | 048 PCT |
| JOSHUA E LEWIS | 951914 | 071 PCT |
| JUSTIN C CARLIN | 950160 | TD 2 |
| PHILIP A HIRSH | 950589 | BN CRIME ANL |
| TAREK M KHAMIS | 952927 | MS BID |
| DAVID MCCALL | 953081 | TRAFF ENF DIST |
| JASON A REISGERZOG | 955370 | DB CEIS |

TO SERGEANT SUPERVISOR DETECTIVE SQUAD:

| RYAN T ROBERTS | 951155 | DB FEU |
|-----------------|--------|-------------|
| MATTHEW J PENA | 933160 | INT FIO PRG |
| ZEESHAN MUNAWAR | 948564 | INT PSS |
| HUMAYUN KABIR | 946690 | INT EPU |
| MERIBETH ALIX | 951491 | IAB |
| WILBERTO SURIEL | 921800 | IAB |
| MATTHEW E LEWIS | 941054 | NARCBQS |
| JESSE J ANKELE | 927867 | DB HATE |

TO SERGEANT SPECIAL ASSIGNMENT:

| CANDICE D NEGRON | 946639 | 1ST D C |
|-------------------|--------|-----------|
| BRIAN A BEEGAN | 945147 | DCPI |
| LEE J BLISS | 950087 | P S B |
| NICHOLAS HOM | 951826 | P S B |
| JONATHAN DECASTRO | 944489 | FTS |
| JOSEPH V CURTO | 952631 | SIB PMO |
| NELLY VEGA | 953523 | DCEI |
| CRAIG D JONES | 941045 | LB BWC LU |
| TATIANA CRUZ | 950253 | BX SU CRT |
| | | |

TO PROBATIONARY SERGEANT:

| LUCAS D ALVES | 954480 | MS GL PPT |
|------------------------|--------|------------|
| AMANDA K COUGHLIN | 962328 | MANH TCS |
| NADIA M THOMAS | 962839 | DBBN VIDEO |
| JACK DENG | 952666 | 007 PCT |
| CHRISTOPHER J CLAMPITT | 948790 | 013 PCT |
| RYAN J MCMANUS | 962604 | MTN PCT |
| EDWARD LAM | 964106 | 024 PCT |
| PATRICK J DUFFY | 957557 | 034 PCT |
| MICHAEL A DAVID | 954701 | 040 PCT |
| WILLIAM J GARNER | 951760 | 044 PCT |
| RAYMOND A DIAZ | 960458 | 046 PCT |
| KHALID ABDULLA | 961590 | 047 PCT |
| PATRICK NICEWICZ | 959843 | 049 PCT |
| ROBERT M LODESTRO | 950762 | 067 PCT |
| ERIC I STOLL | 954354 | 067 PCT |
| BHAJPAUL RAMLAKHAN | 959916 | 070 PCT |
| KATHERINE TEJADA | 953474 | 071 PCT |
| CHRISTOPHER BRACCO | 963410 | 075 PCT |
| ASHLEY A GRIFFITH | 958654 | 077 PCT |
| YOUSIF A SAID | 967681 | 084 PCT |
| DACIA A WEBB | 959361 | 102 PCT |
| QIANG CHEN | 965981 | 107 PCT |
| SAYEED SHISHIR | 962802 | 115 PCT |
| | | |

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| JONVINCENT TESTACCIO JAMES A SHOULDIS PIERRE J CHARLES MEETPAL SINGH MARCUS D MINOTT ZACHARY M DOLCE JUAN C GARCIAMENDEZ | 953477 958068 946851 961292 967611 967485 | 120 PCT 122 PCT TD 1 TD 2 TD 11 TD 12 |
|---|--|--|
| IERLIA K SEKINGLE | 963038 953439 964856 963904 962151 958084 | PSA 2 PSA 2 PSA 3 PSA 7 PSA 9 HO SEC |
| JAVIER ABREU VICTOR J CARRASQUILLO KRYSTAL J VIERA DORCA Y SOSA OMER A LATIF JASON R CARPANO ERIC LIANG CLINT T MCLAUGHLIN OSVALDO G VARGAS JAKIA D MORTON VINCENT CHING JOHN VELOZ JOSEPH S RUBINO KEVIN M FULHAM NATASHA A MATTHEWS CHRISTOPHER G DIORIO | 952966 960329 960806 960919 962852 962629 | INT FIO PRG CRC SRG 1 SRG 1 SRG 4 CRIME PREV |
| VINCENT CHING JOHN VELOZ JOSEPH S RUBINO KEVIN M FULHAM NATASHA A MATTHEWS | 963455 967382 962760 951747 957824 | 019 DET 070 DET 114 DET SVD STRANGER Q SVS |
| CHRISTOPHER J FOLEY CHRISTOPHER G DIORIO ANGELA V POLANCOBRITO MOHAMMED MANIK | 955029 960464 939240 948240 | NARCBQS WARRSEC WARRSEC NARCBBS |
| TO DETECTIVE FIRST GRADE: | | |
| LUCIANA WACHHOLTZ JOHN LUNT ROSANGELICA OSEGUEDASOBALVARRO ORLANDO COLON BRIAN P FLYNN SONIA C YI WILLIAM E DIONNE BRIAN G MCSWEENEY | 932562 920526 935443 940992 945190 939724 928203 930711 | PCO INT PSS ITB 046 DET DB BSHM DB BNHM JOINT ORG CRM TF DRUG ENF TF |
| TO DETECTIVE SECOND GRADE: | | |
| JUSTIN J SOLFARO ANTOYNE L CHESS OLDSON AJESULAS THIERRY LAMARRE GEORGIA LESSEY NICHOLAS DEROBERTIS PAUL J GRUB NICHOLAS V ROMANO DANIEL J ATHERLEY BRIAN M DEIGHAN NICHOLAS G ANASTASAKOS MOHAMMAD K ABDULLAH SHEMIKA S CHESTERFIELD KENNETH J NEUBAUER ANGELO CRUZ BRIAN A GREIG JOSEPH A GREGORIO DARNELL A FORRESTER CHRIS P MAISCH JUAN M FAJARDO CARLOS SEGOVIA LAUREN M BOPP JAYSEN J BASNIGHT FELIX J ORTIZ | 934354 938218 942931 936906 940324 922243 934970 935641 956399 941637 951505 949949 945582 947819 932370 947048 938617 950431 944756 936564 937513 945381 936178 937226 | INT CIS JFK TF PSA 9 FORCE ID JTTF INT CIS INT PSS INT OAS INT EPU COMPSTAT ANL ITB CCRB LU IAB TARU ESS 05 PBBS 028 DET 060 DET 102 DET DET BUR NBQS MAJOR DB FID C SCENE STR FORCE |

TO DETECTIVE INVESTIGATOR:

| | 0.60004 | |
|---------------------|---------|---------------|
| IAN E DEABREU | 963004 | INT FIO PRG |
| DANIEL J MCGEE | 951987 | INT FIO PRG |
| SOKRATIS TOUMANIDIS | 937646 | INT FIO PRG |
| TIMOTHY J BATES | 964383 | INT CIS |
| EDWIN R DIAZ | 944505 | IAB |
| KADAISHA LYNAH | 969922 | IAB |
| MARINA GENIN | 968435 | 001 DET |
| RICHARD D SHEA | 970211 | 023 DET |
| BISMAL TINEO | 962135 | 040 DET |
| JILLIAN D BARBIERI | 964909 | 105 DET |
| MEHMET GURPINAR | 967913 | SI GRAND LARC |
| JUSTIN E VERA | 968175 | QN GRAND LARC |
| MONICA GORMAN | 963053 | M SVS |
| FANNY P SOUFFRONT | 959264 | BX SVS |
| ANTHONY S MISIANO | 964658 | QN VICE |
| KATLYN A WALSH | 956007 | C SCENE |
| DWAYNE C EASY | 950365 | WARRSEC |
| JESSICA SCHRELL | 953384 | NARCBMS |
| | | |

TO DETECTIVE SPECIALIST:

| ADRIANA R KIZER | 957742 | POD |
|-----------------------|--------|------------|
| DANIEL J BAVUSO | 962245 | DCPI |
| CHARLENE D DAVIS | 950279 | MS GL PPT |
| MICHAEL HERNANDEZ | 947078 | TB MCTF |
| ANDREW C MAHONEY | 971127 | DC OPS |
| OMARI I PAUL | 962001 | COD RRU |
| TATIANA SIMONS | 957013 | DATA A&MAP |
| BRETT W BOLLER | 974755 | 103 PCT |
| DINA M CAMPBELL | 951192 | H&W EAU |
| RICK A CARROLL | 939977 | CT OSS |
| ELIZABETH FORTUNATO | 948980 | CCCS |
| MATTHEW E OBRIEN | 953186 | DCMB |
| ROSEMARY TAVERAS | 950040 | DCMB |
| CHARLES K HEERBRANDT | 947652 | BLDG MAINT |
| BRANDIS L HICKS | 948544 | SRG 04 |
| STEPHANIE S TOUSSAINT | 958129 | CAB |
| RASHA K JAMSHEER | 964073 | BX CAS |
| KARYN B KIM | 945784 | PBBN |
| MALIK S CLAYBROOKS | 965000 | QN SU CRT |
| MATTHEW J COFFARO | 969593 | BS SU CRT |
| JUSTIN S GELBAND | 952771 | TB K9 |
| | | |

TO PROBATIONARY SUPERVISOR OF SCHOOL SECURITY:

TAMICHA N FREEMAN 349681 PBQS SS (PREVIOUS DESIGNATION OF GROUP LEADER IS DISCONTINUED)

TO PROBATIONARY SUPERVISING POLICE COMMUNICATIONS TECHNICIAN:

SHADAE O FRANCIS 362381 COMM SEC

TO PROBATIONARY CUSTODIAN LEVEL I:

| ASHONTA F JOHNSON | 341867 | CUSTODIAL SERV SEC |
|--------------------|--------|--------------------|
| ELICIEL MEDINA | 342583 | CUSTODIAL SERV SEC |
| JULISSA H SANCHEZ | 364050 | CUSTODIAL SERV SEC |
| ALEXANDRA EMILIANO | 369502 | CAMPUS MGMT SEC |

PARENT COMMANDS CONCERNED MUST ACKNOWLEDGE RECEIPT OF THIS MESSAGE VIA PER1 OR CALL 646-610-8310

PARENT COMMANDS SHALL MAKE CERTAIN THAT ALL SUBORDINATE UNITS AFFECTED BY THIS MESSAGE ARE NOTIFIED AS SOON AS POSSIBLE.

AUTHORITY: CHIEF OF PERSONNEL

OPER: LT ZALESKI